**The Martin House Children’s Advocacy Center**

**Job Description**

**POSITION TITLE:** Therapist **REPORTS TO:** Therapy Director

**SCHEDULE:** Full-time (40 Hours Per Week); Non-Exempt (Hourly)

**JOB DESCRIPTION:**

Therapists provide appropriate specialized trauma-focused mental health and crisis intervention services for child victims of abuse and their non-offending family members. As part of the multi-disciplinary team, the therapist works in partnership with CAC staff, law enforcement, Child Protective Services investigators, prosecutors, medical personnel and other key partners to mobilize and strengthen the collaborative approach to the prevention, intervention, investigation, treatment and prosecution of child abuse. May work irregular hours to include evenings or weekends.

**DUTIES:**

* Provides specialized trauma-focused mental health and crisis intervention services for children and adults
* Contacts assigned clients for therapeutic appointments as referred by The Martin House CAC
* Administers required assessment tools to children/families as necessary
* Completes all data entry and reports associated with service provisions
* Refers clients to other community services or secondary level of care as needed
* Maintains appropriate and confidential documentation of client case and progress
* Reports any client-related issues or concerns to appropriate partner agencies or authorities
* Regularly attends and participates in multidisciplinary case review meetings
* Maintains latest knowledge and intervention skills on appropriate and effective therapeutic interventions for child abuse victims and their non-offending family members
* Prepares for and provides courtroom testimony when subpoenaed
* Other duties as assigned

**MINIMUM REQUIREMENTS:**

* Master’s degree in a related mental health field or a student in an accredited graduate program
* Licensed Professional Counselor or Licensed Master Social Worker; a student must be supervised by a licensed mental health professional
* A training plan for 40 hours of specialized, trauma-focused mental health training, clinical consultation, clinical supervision, peer supervision, and/or mentoring within the first 6 months of association (or demonstrated relevant experience prior to association)
* Student interns who provide services to CAC clients for less than one year must complete 10 hours of training within the first 3 months of CAC affiliation
* Demonstrates continuous quality improvement through ongoing education in the field of child abuse or relevant treatment interventions consisting of a minimum of 8 contact hours per year
* Maintain Professional Licensure Credentials and Liability Insurance and present proof of coverage annually
* Ability to work well with diverse individuals and groups
* Must pass a thorough criminal background investigation
* Must be available to travel out-of-town for training or other work-related purposes

**DESIRABLE QUALIFICATIONS:**

* Knowledge of child abuse issues and therapeutic intervention counseling strategies
* Bilingual in English/Spanish
* Experience testifying in court

**PROFESSIONAL SKILLS:**

* Excellent interpersonal skills to work effectively with diverse clients and community partners
* Excellent written and verbal communication skills, group facilitation skills, and ability to work collaboratively with coworkers and members from partner agencies
* Adherence to the highest ethical standards regarding client-therapist relationships and confidentiality
* Knowledge of assessment tools and research in the mental health field and willingness to participate in data collection, storage, and analyzing of same for program effectiveness
* Knowledge of most recent research and intervention strategies proven effective with children and families affected by abuse

**TO APPLY:**

Interested candidates should email a résumé and cover letter to roxanne@themartinhousecac.org. Candidates fluent in speaking, reading, and writing grammatically-correct Spanish are encouraged to apply. No phone calls or in-person requests for interviews please. The Martin House Children’s Advocacy Center is an equal-opportunity employer.

***Mission Statement***

*The mission of The Martin House Children’s Advocacy Center is to ensure that every child*

*who is a victim of abuse and comes to our center has an opportunity to be heard, feel protected,*

*and receive services that are vital to his or her continued safety and future well-being.*